

Student/Parent – SNHS Sixth Form Home School Agreement

We are delighted you have chosen to continue your studies here and we will support you in the transition from lower school to university, apprenticeship or employment. We want you to be successful in your courses, develop as a person and leave us ready to play an effective role as an adult in society.

We have high expectations of our students not just in terms of academic success but also conduct, appearance, attendance and punctuality. We believe meeting these is of fundamental importance to your success; persistently not meeting these could result in your being asked to leave the Sixth Form.

Appearance

As role models for younger students and senior students in the school, dress should be appropriate for a study / work environment.

No ripped jeans or tracksuits. Tailored shorts may be permitted.

Very short skirts are not permitted; no exposed midriffs; clothing must not be too revealing. Smart tops, trousers, skirts and dresses are permitted.

Coats should not be worn in lessons; hoods should be worn down.

Piercings: No flesh holes or facial piercing although a discreet nose stud may be permissible.

Tattoos: Must not be visible.

Hair: This should not be dyed in unnatural shades

Make-up: Appropriate for a work / study environment.

We understand that judgements may be subjective but **staff decisions must be respected** at all times. If we don't think you're smart enough we may send you home to change or isolate you.

Attendance

All successful students know, and we believe, that attendance in lessons is essential for success in exams. All students should attend tutor time by 8:30 each day and not leave school until the end of the school day. Subject to authorisation by the Head of Sixth Form you may leave after period 4 if you have no P5 lesson.

Planned absence

Collect a 'Planned Absence' form from the Year Office, complete it and return it. Medical appointments, sports trials, university visits and interviews, driving test (not normally driving lessons) and certain other circumstances may be authorised. Please avoid booking appointments during the school day.

Returning to school

Certify this with a signed explanation shown to your tutor. Students on financial assistance schemes should also show this to Mrs Privett.

Unplanned absence / lateness

Phone the school : 01258 472642 before 10:00 or email: SNHSSixthForm@mynhs.net

Leaving site

Only if authorised by the Year Office. You must swipe in/out whenever leaving/returning to site.

Truancy

Lesson absence will result in a sanction. Repeat offences will prompt a meeting with the Head of Sixth Form and a letter/email home. Persistent absence may lead to withdrawal of support for your exams and / or removal of your place on a course or in the Sixth Form.

Holiday in term time

We cannot authorise holiday during term. Please do not book holidays in term time.

Mobile phones

It is not permitted to use mobile phones in lessons unless authorised by a member of staff. Please refrain from using phones around the school. It is not permitted to wear headphones in lessons / corridors.

Study

Success at post-16 level requires a new way of working. Students should undertake 3-4 hours of independent study per day in addition to lessons. The Sixth Form study room & Rm22 is available for quiet study though subject areas may also offer specialised study facilities. Additional IT-equipped study rooms may be available or students may work in the Sixth Form common room.

Subject / timetable changes

These can only be authorised by the Head of Sixth Form. You and staff will be notified in writing should any change be agreed.

Smoking

The school is a no-smoking site; you may not smoke/vape near the school, in large groups or with lower school students. Students violating these rules may be directed to work from home for a day.

Driving

Please register your vehicle with the Year Office. Proof of a valid insurance certificate and MOT is required. Unsafe driving will lead to a ban.

Finance

Bursary funding may be available: ask in the Year Office. Support for school equipment, travel and trips may be available.

Part-time employment

We recommend no more than 10hrs/week and none in the build-up to or during exams.

Subject issues

Discuss emerging issues promptly with tutor and subject staff in the first instance; follow-up with the Head of Sixth Form.

Leaving Sixth Form

A big decision – discuss with the Head of Sixth Form keep your tutor, parents and teachers informed.

Personal problems

Your tutor and the rest of the Sixth Form year team may well be able to help. Our student counsellor may also be available to help - make appointments through the Year Office.

Enrichment

Information is issued at assembly, via your tutor, published on the website and on display boards - especially around the Sixth Form common room. If you want to start something new, speak to the Sixth Form year team. All students are expected to participate in enrichment. Discuss with your tutor.

Work Experience

All students should complete a minimum of 30 hours of meaningful work experience during their time in the Sixth Form, usually scheduled during February of Year 12. The year team and your tutor will support you with securing a placement. Some students with work experience as a timetabled option will be required to complete more hours.

Communication

Please check your school email address regularly and ensure that your inbox does not get full. The Year Office in particular will use this as a key means of communication regarding enrichment and extra-curricular opportunities as well as meeting requests and academic issues. Please also refer to the noticeboards in the common room and in your tutor base.

We hope that you recognise that the policies outlined above are designed to make students' experience during their time in our Sixth Form enjoyable and successful. Please complete the box below and return this agreement to the Sixth Form Office. We look forward to welcoming you and working with you in the future.

Print Name of student:	First:	Surname:	
Student Signature:		Parent/Carer Signature:	

